

5<sup>th</sup> June 2014

Dear Parent/Carer,

**IMPORTANT MEETING: Friday 20th June 3.15pm - 4.00pm.**

Minutes from this meeting will be distributed via email, for the parents/carers who are unable to attend due to work/other commitments. The children are most welcome to attend this meeting too.

**JUNE UPDATES:**

- The final instalment payment of £50 was due on Monday 3rd June. If you haven't already done so, please send in your cheque (payable to Downs Junior School) as soon as possible - thank you very much indeed.

Photography/filming permission and chaperoning **forms** - I have NOT received the form from the following children: (*I have **attached** the form in case you lost it!*)

**6B:** Jude, Lena, Finlay, Hector

**6C:** Joe, Jack, Emily,

**6H:** Luc, Moses, Amber, Poppy, Theo C, Kitty, Josephine, Mia, Olive, Jake

**6R:** Ruby, Humaira, Isobel, Ewan, Daisy, Mia.

- **Chaperoning:** Many thanks to the parents so far, who have kindly offered to chaperone. Please bear in mind that I can only accept a limited number of chaperones for each session due to the limited number of seats on the coach. I will confirm who will chaperone at the meeting. So far, based on the information I've received on the returned forms, I have prioritised those who are able to chaperone for double sessions i.e. coach journeys, exploring the festival AND backstage DURING the performance. It crucial to have as much consistency backstage as possible in terms of adult support, as it saves a huge amount of time (explaining responsibilities and jobs whilst backstage - which will be discussed at the meeting). So, currently, the provisional chaperone list is:

**Tuesday 22nd** - Rosie (Lola), Emily (Molly), Rachel (Evie), Harry (Minnie), Jackie (Chelsea)

**Wednesday 23rd** - Rosie (Lola), Alison (Ella), Gillian (Isabella), Rachel (Evie), Emma (Zak), Emily (Scarlett), Georgia (Florence), Jo (Alice)

**Friday 25th** - Rosie (Lola), Jackie (Chelsea), Steph (Sacha), Emily (Molly), Chantelle (Theo), Karen (Maggie), Mand/Guy (Sebi)

**Saturday 26th** -

Rachel (Evie), Karen (Maggie), Georgia (Florence), Harry (Minnie), Mand/Guy (Sebi)

**Sunday 27th** - Rachel (Evie), Rosie (Lola), Jackie (Chelsea), Debbie (Freya), Sam (Audrey), Chantelle (Theo)

- **Host Families** (see the list below) - please inform me as soon as possible whether or not you are still happy and able to host two children travelling from Kenya:

6B: Abigail, Esme, Libby, Jude, Lola, Phoebe, Ella

6C: Mia, Sam, Thomas, Leyona, Reuben

6H: Sacha, Kaia

6R: Isabella, Zoe, Bea, Molly

I will confirm hosting allocations at the meeting. The children, travelling from Kenya, attend an international school in Nairobi and their parentage and nationality is wide-ranging: representing almost every continent on earth! The children are aged 12-18.

- The **script** is now finished and copies have been given to the backstage team today
- The **music** and songs are nearly finished and now require arrangement for orchestra
- The **props** are trickling in - many thanks to those who have already brought some in
- Do you have connections to anyone in the metal trade? Welding companies? Scrap yards? We are struggling to find heavy iron **chains** to borrow/buy
- You can view photos of **costume** examples and read the latest costume updates [HERE](#). Lizzie Jago will be bringing "as much kanga material as possible" with her from Kenya - this can be distributed among the Downs Junior kids if need be, although, we can't guarantee every child will receive some fabric.
- You can view the proposed **itinerary** [HERE](#).
- You can download letters and forms and view ticket information, the prop list, news updates, YouTube videos, the festival brochure, the names of the cast and crew, links to detailed information about the story of Albatross etc. [HERE](#).
- I will be in touch soon regarding cast and crew t-shirts and sizes.

Finally, many thanks again for supporting this project - long may Team Albatross fly!

Musical regards,

Anna Rusbatch

Music Teacher - Downs Junior School